In aid of Havens Hospices

Event Code

Official Sponsorship Form

What I am doing and why

My Fundraising Target is £

Donor Ref No

I'm raising money for: Havens Hospices | Little Havens | Fair Havens

Title | First Name | Surname

Address | Postcode

Daytime Telephone | Email | Date of Birth

I am happy to be contacted by Havens Hospices in the following way: Post: Y N | Email: Y N | Phone: Y N

Gift Aid Declaration

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Gift Aid is reclaimed by us from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer.

In order to Gift Aid your donation you must tick the box below:

I want to Gift aid this donation and any donations I make in the future or have made in the past four years to Havens Hospices. I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all donations in that tax year it is my responsibility to pay any difference.

Please notify us if you:

Want to cancel this declaration | Change your name or home address | No longer pay sufficient tax on your income and/or capital gains If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

Full Name	Home Address (Including postcode) This information is essential for Gift Aid donations	Amount given	Date given (dd/mm/yy)	Gift Aid? (✓)	*Charity may contact
John Smith	15 Smith Ave, Southend on Sea, Essex SS6 4AR	£25.00		✓	✓
Please make cheques payable to Havens Hospices	Total this page				

*Please tick in the column if you would like to hear from us by post.

Please send donations and completed sponsor forms to:

Fundraising | Havens Hospices | 226 Priory Crescent | Southend on Sea | Essex | SS2 6PR

FOR OFFICE USE ONLY	
GA ✓	£
GA ✗	£

This sheet may be photocopied if you require further sponsorship forms

Telephone: 01702 220 350 Web: havenshospices.org.uk Registered Charity Number 1022119

Every penny Making every day count.

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Thank you for registering for our fundraising event. This is one of the simplest and most enjoyable ways you, your family, colleagues and friends can get involved and help raise vital funds for Havens Hospices.

We hope you enjoy the event.

A bit about us

Havens Hospices provides palliative nursing and supportive care to adults, young people and children living with complex or incurable conditions. Our specialist Care Teams support them and their family throughout illness, death and bereavement, in the comfort of their own home or at our hospices.

We focus on their quality of life, caring for individual physical, emotional, psychological and spiritual needs, 'Making every day count'.



Fundraising hints & tips

Any entry fee charged only covers the cost of organising the event so please ask friends and family to sponsor you and together we can raise vital funds for Havens Hospices. Please make sure you are aware of the terms and conditions relating to this event.

1 Aim high

Set yourself a high target – tell people how much you are aiming to raise. A high target can really motivate the sponsor to help you on your way.

2 Wooo hooo!

Ask people to come along and support you – that way you have a personal cheering squad, and people get to see what it is they have sponsored you for.

3 Friends & family

A great tip is to ask friends and family to sponsor you first. They tend to be more generous so set the bar for everyone else!

4 Be proud

Always be proud of what you're doing – this is a big challenge and remember you aren't asking for yourself, the money you raise in sponsorship will go towards 'Making every day count' for the children and adults we care for.

5 Ask the boss

Why not see if your company will support your fundraising efforts. Whether you work for a small or large organisation they may match pound for pound donations made by their employees to registered charities. Turn the £100 that you have raised into £200 with just one simple question! This is tax efficient for them and a fantastic way of increasing your sponsorship.

6 Shout about it

A great way to get people to sponsor you and raise even more money for the charity is by shouting about it! Join us on Facebook or Twitter or tell your local newspaper about what you're doing.

Online sponsorship

Another great way to raise sponsorship is by setting up an online fundraising page. It's simple, fast and secure.

Visit justgiving.com/havens and follow the easy steps to setting up your fundraising page. You can even post pictures and update supporters on your fundraising efforts.

It's also an excellent way to keep in contact with your supporters and let people see how your fundraising is going.

JustGiving™

giftaid it

Gift Aid is a fantastic way to make your donation go even further.

The charity can claim an extra 25% from the taxman, meaning every £100 can be turned into £125!

This can be claimed on all donations made by individuals who pay UK Income Tax or Capital Gains Tax equal to or above the amount of tax we can reclaim on the donation. Please ensure the full name and home address, including postcode, are completed on your sponsorship forms and the "Gift Aid" box is ticked.

For our overseas challenges we can't claim Gift Aid on sponsorship from:

- Your husband, wife, civil partner or linear relative (e.g. your son, daughter, parents or grandparents)
- Any linear relative of your husband, wife or civil partner
- A company under your control or under the control of any of the above

Registered Charity Number 1022119

Registered with FUNDRAISING REGULATOR