



The big ask

The easiest way to raise sponsorship in aid of Havens Hospices is to set up an online giving page like [JustGiving](#). If you would like to raise money for Little Havens, our children's hospice, please click [here](#). Once you have set up your online page you can share this with your friends, family and colleagues so they can donate easily to your challenge.

Simply click 'Start Fundraising' and follow the step-by-step process to set up your online giving page.

If you would prefer to use a paper sponsorship we can provide you with our sponsorship form to show you are genuinely raising money for Havens Hospices or Little Havens. You can download our sponsorship form [here](#). When collecting sponsorship, if possible, ask sponsors to pay in advance – it means less work for you after the event.

In the workplace

Some companies will match donations raised by their employees. Ask your line manager or Charity Coordinator whether the company does this, and how you apply.

If your company has an Intranet or newsletter, ask them to share your fundraising story.

Paying in sponsorship

If you are using an online platform like JustGiving the money will be automatically transferred to Havens Hospices. If you have used a paper form, please send the completed form and donations to Fundraising, Havens Hospices, 226 Priory Crescent, Southend-on-Sea, Essex, SS2 6PR.

Keeping it safe and legal

When fundraising and collecting donations, you should also carry your Supporter Agreement with you to show you are genuinely raising funds for the charity. Please refer to the [Code of Fundraising Practice](#) from the Fundraising Regulator to make sure your fundraising is compliant.

Our top tips

- Be seen on social media
- Spread the word to your local community, as well as telling your friends, family and colleagues
- Be confident and enthusiastic
- Aim high, and if you reach your fundraising target quickly, increase it a bit more.

Please email our Fundraising Team if you have any questions at fradmin@havenshospices.org.uk or to request your Supporter Agreement, which shows you are legitimately fundraising for Havens Hospices.